

Job Description
Minister of Worship
First Baptist Church
Blountville, Tennessee

The Minister of Worship position will be considered a bi-vocational position.

The Minister of Worship will consider First Baptist to be the church home of himself and his family. Their commitments to the church will reflect their personal relationship with Christ and His church.

The Minister of Worship will be considered the coordinator of all the elements that relate to music in the church and specifically to the worship services. It is acknowledged that the Minister of Worship cannot personally direct or lead every music group or ensemble in the church, but will be a resource to those who lead such groups. Responsibilities will include:

- 1) Attend staff meetings to work together to plan weekly worship services.
- 2) As a staff minister will contribute to the general planning and welfare of the church
- 3) Will communicate to all musicians in a timely manner the expectations for each service/event
- 4) Will directly lead music elements that touch the worship service
- 5) Worship choir and Praise teams will be a priority of the Minister of Worship's time
- 6) Other music ensembles and groups he may direct others to lead
- 7) The Minister of Worship will be responsible for the musical portion of presentations such as "The Spirit of Christmas" and other dramatic presentations.
- 8) The Minister of Worship will coordinate music for funerals as asked and as his schedule permits
- 9) The Minister of Worship will be responsible to recruit and maintain relationships which lead to growth in the number of participants and the quality of their presentation.
- 10) The Minister of Worship will be aware of the varied musical tastes of the congregation and of unreached visitors and seek to bring a blend of styles in his presentation.
- 11) Direct supervision will be by the pastor. Personnel policy and salary will be under the direction of the personnel team and church as appropriate.

Addendum to the Personnel Policies:

Minister of Music

A. Vacation

The Minister of Worship will be given vacation based on the total years in ministry. Years 1-10 will receive two weeks of vacation, years 11-20 will receive three weeks, years 21 and up will receive four weeks. A week is defined as one weekend. The personnel team will maintain the records. Unused vacation may accrue for purposes of vacation and upon leaving the employment of First Baptist Church the employee will not be compensated for his/her unused time.

B. Review

The personnel team will meet with each staff member in April – June time period each year to review the work of the staff member.

C. Work Load

The work week will be determined by the demands of the week. The part time employee will keep on site time as needed for rehearsals and planning/staff meeting times.

D. Supervision

The pastor will be the immediate supervisor of the Minister of Worship. Other music personnel will be under the supervision of the Minister of Worship.